

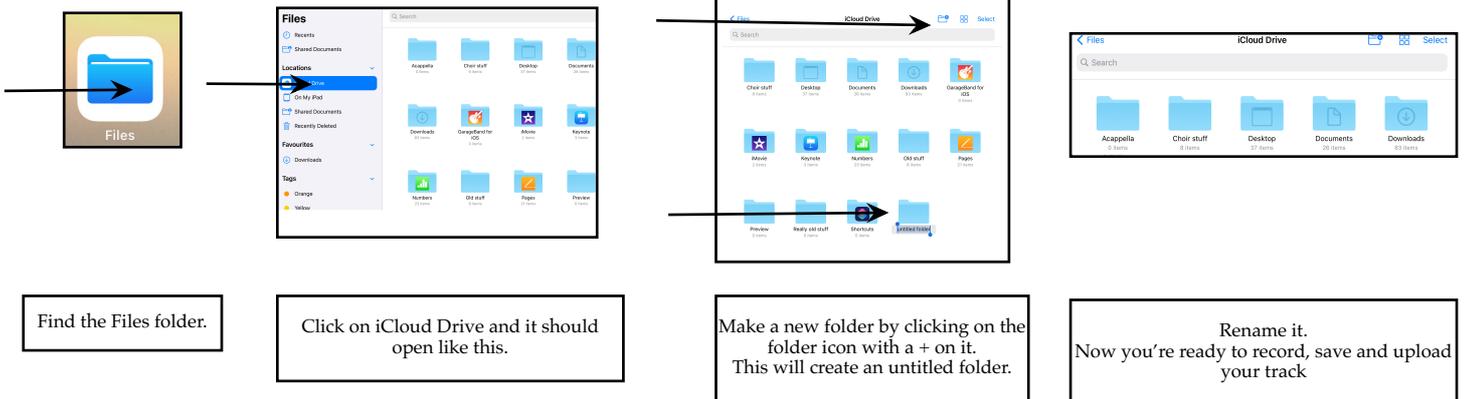


Getting started

You need
An app for recording your track.
The Palace Acappella website
The password for the Members' Area

If you have already created a folder skip this section and go to the next page.

Creating a folder



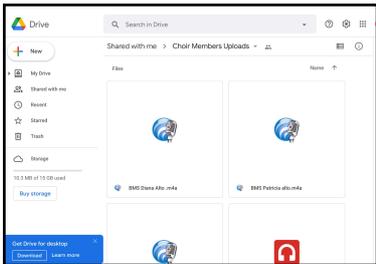


Uploading your track

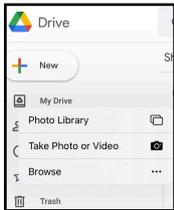
From the Palace Acappella website use the password LibHubChoir2020 to get into the Members' Area.



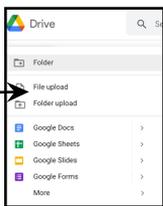
Click on the Upload button



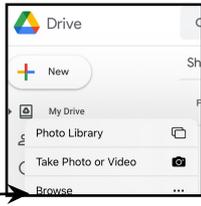
This is the Google page. It's not as scary as it looks. The only thing you're looking for is the way to upload your track.



Click on New



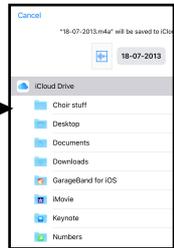
Click on File upload



Click on Browse



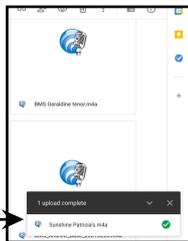
Click on iCloud Drive



Click on Choir Stuff
The folder I created before I started



Find your track and click on it.
Dragging may be an option on an iPad



The confirmation that the upload has worked appears at the bottom right hand corner of the screen.

That's it!